



General Software/Systems Analyst Retainer Pricing & Position Outline

(Effective Sep 1, 2005)

The following activities may fall into the realm of an SSA's responsibilities, subject to the given analyst's skillset and pre-determined contract requirements:

- **General operating systems maintenance/upgrade**
- **Network maintenance and expansion**
- **Computer hardware repair, maintenance, and installation**
- **Maintenance and expansion of client's web presence**
- **Code maintenance of select client software**

Contractors do *not* perform the following tasks under the standard SSA agreement:

- **Ground-up website development**
- **Development of new software solutions***

...projects of this nature may be contracted separately, or integrated into an existing agreement at the discretion of the contractor.

The fees below apply toward the provision of up to the indicated number of labor hours per month, billed in full hour increments, rounded up from the nearest half-hour mark.

Hours/Month	Monthly Retainer	Overage Rate	Minimum Term
10	\$200	\$22.50/hr	8 months
25	\$375	\$20.00/hr	6 months
40	\$600	\$17.50/hr	4 months

Labor will usually be performed within 1 to 2 business days of request-for-service from client. Requests requiring labor to be performed outside of established hours of availability will be considered time-and-a-half in reckoning of service fees. (1 hour of labor will consume 1.5 of that month's available hours.) Any labor performed after a given month's allowance has been consumed will be billed as "Overage", indicated in the pricing grid. Should a contract be terminated by the client before the end of the agreed-upon term, the client shall render payment equal to 50% of the monthly retainer for each month remaining in the contract's term.

**Contractor may choose to perform limited development of applications to aid the performance of required tasks on a case-by-case basis.*